



Town of Vermont  
 4017 County Road JJ, Black Earth, WI 53515  
[www.townofvermont.com](http://www.townofvermont.com)

Planning questions:  
 Plan Commission Secretary  
 608.767.3953  
[Plancommission@townofvermont.com](mailto:Plancommission@townofvermont.com)

Town of Vermont Official Use Only:  
 Application Number:  
 Application Date:

# Land Use Intent: Application Form

- This form is used to submit a land use proposal to the Town of Vermont, with the exception of a Conditional Use Permit application.
- A Land Use Intent Application Form must be received at least ten (10) days prior to the Plan Commission meeting.
- Any material submitted with this application, including plans and personal information, will be publicly available upon request.
- Incomplete forms will be returned.

## Guiding Principles: Town of Vermont Comprehensive Land Use Plan

There are four guiding principles that any potential development within the Town of Vermont will be subject to adherence. Complying with these guiding principles is as important as compliance to any ordinance. A Land Use Intent application and any associated site visit will be reviewed on the following criteria in addition to applicable ordinances and reducing development visibility. **Please initial each box as acknowledgement of your understanding of compliance:**

Maintain and preserve the rural character of the town

- Preserve agricultural opportunities
- Protect the environment
- Protect and preserve the natural beauty of the town

*Refer to Section 2.3 within the Town of Vermont Comprehensive Plan for additional detail.*

### Applicant & Property \*indicates required field

Tax Parcel #:*	
Property Address:*	
Applicant Name:*	
Applicant Mailing Address:*	
City:*	
State:*	
Zip:*	
Telephone:*	
Email:	

### Requested Action(s)\* (Check all that apply)

<input type="checkbox"/> Zoning Change	<input type="checkbox"/> Home Site Approval	<input type="checkbox"/> Driveway Approval
<input type="checkbox"/> Ridgertop Protection Area (additional application required)	<input type="checkbox"/> Other	

Note: **Conditional Use Permit Application:**  
<https://www.vermonttownship.com/land-use/conditional-use-permits>

# Land Use Intent: Application Form (page 2 of 6)

## Zoning Change

Property is part of a contiguous parcel containing a total of \_\_\_\_\_ acres.\*

Vermont Township is enrolled in Dane County's Farmland Preservation Program; it is preferred that home site rezones are between 2 and 2.5 acres and are assigned Dane County Zoning RR-2.

Current Zoning:*	
Proposed Future Zoning:*	
Total number of acres to rezone (proposed):*	
Total number of Potential Development Rights (PDRs) associated with the contiguous property:*	
Number of PDRs to remain with original property:*	
Number of PDRs to be allocated to rezoned parcel:*	

Parcel to be rezoned will:\*

Remain under current ownership

Be sold to \_\_\_\_\_ Contact Telephone (required if applicable) \_\_\_\_\_

Reason for requested Zoning Change:*
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## Home Site Approval:

Home site envelope may only be a maximum of 100' x 150'.

GPS Coordinates for corners of home site envelope:\*

Coordinate 1*	
Coordinate 2*	
Coordinate 3*	
Coordinate 4*	

Comments:
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# Land Use Intent: Application Form (page 3 of 6)

## Driveway Approval

### Request Type:\*

New Construction       Improvement       Permit Reinstatement

Proposed driveway address and / or Town of Vermont section:*	
Driveway would enter Town / County Road or State Highway:*	
Proposed driveway length in feet:*	
Would driveway pass through property owned by someone other than the applicant? If yes, describe.*	
Is driveway a shared driveway? If yes, describe.* <i>Note: a shared driveway will require an easement and driveway maintenance agreement.</i>	

### Required:

1. Applicant must provide with this application a site plan that includes the driveway with GPS center coordinates delineated.
2. Applicant must denote the GPS coordinates at the driveway's designated physical location every 50 feet prior to the PC site visit.

### Contractor Information

Contractor:	
Contractor Address:	
City:	
State:	
Zip:	
Telephone:	
Email:	

### Comments:

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# Land Use Intent: Application Form (page 4 of 6)

## Other Requested Action (not specifically addressed)

Applicant must submit a site plan with this application.

Describe the request action:

## Certification by Owner / Applicant (required)

As owner / applicant of the above described property, I / we certify that the information provided herewith is true to the best of my / our knowledge, and I / we agree to abide by the provisions of the Town of Vermont Land Use Plan, guiding principles and ordinances.

I hereby give permission to the Town Board, Planning Commission and / or their representative(s) to enter the property in order to evaluate the site and to verify compliance with and / or to enforce the Land Use Plan and ordinances.

Owner Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Additional Owner Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Received on (date) \_\_\_\_\_ by \_\_\_\_\_ (Town of Vermont official)

Comments:

# Land Use Intent: Application Form (page 5 of 6)

## Town of Vermont: Plan Commission Action (for Town use only)

Fees paid: \_\_\_\_\_

Date: \_\_\_\_\_

Zoning Change Approval

Date: \_\_\_\_\_

Comments / Requirements:

Building Envelope Approval

Date: \_\_\_\_\_

Comments / Requirements:

Driveway Approval

Date: \_\_\_\_\_

Engineer Plan Required

Comments / Requirements:

Ridgetop Area Protection applies

Date: \_\_\_\_\_

Ridgetop Area Protection Form received

Date: \_\_\_\_\_

Comments / Requirements:

Land Use Intent Application Form Approved and Sent to Board

Date: \_\_\_\_\_

Comments:

# Land Use Intent: Application Form (page 6 of 6)

## Town of Vermont: Board of Supervisors Action (for Town use

Approved       Not Approved      Date: \_\_\_\_\_

Driveway Permit Expires: \_\_\_\_\_

Comments:

## Dane County Board Action (for Town use only)

Approved       Not Approved      Date: \_\_\_\_\_

Comments:

## Inspection of Driveway & Permit Reinstatement

Driveway was constructed in accordance with the plan approved by the Town Board

Driveway is not acceptable

Applicant will make required improvements by \_\_\_\_\_ (date)

Comments:

## Town of Vermont Board: Reinstatement of Driveway Permit

Approved       Not Approved      Date: \_\_\_\_\_

Town of Vermont Official Signature: \_\_\_\_\_