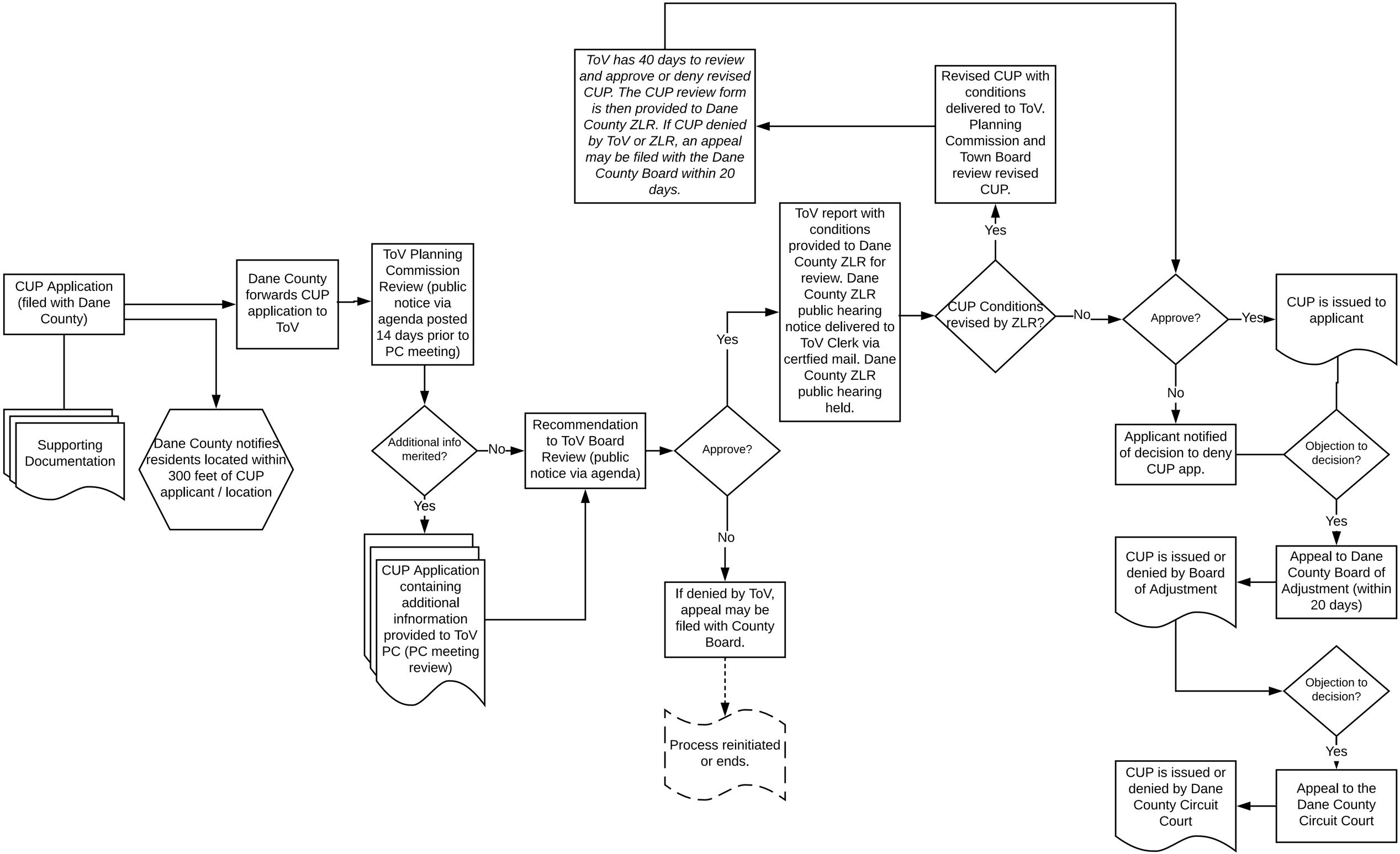
CUP Application (filed with Dane County)
Supporting Documentation
Dane County forwards CUP application to ToV
Dane County notifies residents located within 300 feet of CUP applicant / location
ToV Planning Commission Review (public notice via agenda posted 14 days prior to PC meeting)
Additional info merited?
No
Yes
CUP Application containing additional infnormation provided to ToV PC (PC meeting review)
Recommendation to ToV Board Review (public notice via agenda)
Approve?
Yes
No
If denied by ToV, appeal may be filed with County Board.
Process reinitiated or ends.
ToV report with conditions provided to Dane County ZLR for review. Dane County ZLR public hearing notice delivered to ToV Clerk via certfied mail. Dane County ZLR public hearing held.
CUP Conditions revised by ZLR?
No
Yes
Revised CUP with conditions delivered to ToV. Planning Commission and Town Board review revised CUP.
ToV has 40 days to review and approve or deny revised CUP. The CUP review form is then provided to Dane County ZLR. If CUP denied by ToV or ZLR, an appeal may be filed with the Dane County Board within 20 days.
Approve?
Yes
No
CUP is issued to applicant
Applicant notified of decision to deny CUP app.
Objection to decision?
Yes
Appeal to Dane County Board of Adjustment (within 20 days)
CUP is issued or denied by Board of Adjustment
Objection to decision?
Yes
Appeal to the Dane County Circuit Court
CUP is issued or denied by Dane County Circuit Court